

Background Information

1. Please enter country name in the space below

Republic of Latvia

2. The name of the agency

Corruption Prevention and Combating Bureau (KNAB)

3. The date of establishment

2002

4. Contact Information

Mr. Normunds Vilnitis, director of KNAB,
Brivibas Str. 104 block 2, Riga, LV 1001, Latvia

5. Webpage

www.knab.gov.lv

Legal Environment

6. What are the main anticorruption laws of your country?

Law on Corruption Prevention and Combating Bureau
Law on Prevention of Conflict of Interest in Activities of Public Officials
Law on Financing of Political Organizations (parties)
On Pre-election Campaign before the Saeima Elections and Elections to the European Parliament
On Pre-election Campaign before the Local Government Elections
Criminal law and Administrative Violations Code

7. Does your government have a single or primary anticorruption strategy?

KNAB elaborates and Cabinet of Ministers approves two primary documents of policy planning in the field of anticorruption – National Strategy for Corruption Prevention and Combating and National Programme for Corruption Prevention and Combating. In 2009 government approved Strategy and Programme for 4 year period 2009 - 2013.

8. Does your country have freedom of information legislation?

Yes No

9. Does your country have conflict of interest legislation?

Yes No

10. Does your country have a financial disclosure system to help prevent conflicts of interest?

Yes No

Institutional Environment

11. What are the main functions and operations of your agency? Please check all that apply

Research Prevention Investigation Prosecution Forensic Accounting Policy

12. Is there one agency in charge of coordinating AC efforts across agencies?

Yes No

If Yes, Please specify:

Corruption Prevention and Combating Bureau is the main specialized anticorruption agency in Latvia and it coordinates the anticorruption efforts across the state's institutions and agencies.

13. Does your agency have the ability to share information or data with

(a) Other agencies within your government, and

Yes No

(b) Government partners from other countries?

Yes No

14. Please enter current size of permanent staff in the space below

138

15. Number of prosecutors (if applicable)

16. Number of investigators (if applicable)

17

17. Number of cases handled annually (if applicable)

During year 2009 KNAB concluded 16 criminal cases and initiated to start prosecution against 65 individuals, also 14 criminal cases were dismissed, 5 criminal cases were sent to other law enforcement institutions and 5 cases were received from other institutions. Therefore on 1st January of 2010 in KNAB there were 44 ongoing investigations (criminal cases). During year 2009 KNAB also registered 255 Law on Prevention of Conflict of Interest in Activities of Public Officials and Law on Financing of Political Organizations (parties) violations and KNAB therefore started 255 administrative cases. During 2009 KNAB concluded 222 administrative cases.

18. Please enter the name of other agencies with similar functions.

Regarding investigating and law enforcement functions other institutions like State Police, Security Police, National Border Guard and State Revenue Service combat corruption mainly in their own institutions, while specialization of KNAB according to the Law on Corruption Prevention and Combating Bureau of is broader and it prevents and combats corruption all across the state.

19. Does your agency have a system to monitor performance of staff?

Yes No

20. Are the human resource management, i.e. recruitment, promotion, termination built on the emphasis of staff integrity and professionalism?

Yes No

21. Who appoints the head of your agency?

Head of KNAB is appointed by the Parliament of Republic of Latvia on five-year term

22. Who has the authority to remove the head of the ACA?

Parliament of Republic of Latvia has rights to remove head of KNAB

23. Is there any term limit for the head of the ACA?

Yes No

If Yes, Please specify:

Head of KNAB is appointed on five-year term

Is the agency subject to judicial review?

Yes No

24. Is the agency subject to expenditure reviews?

Yes No

25. Does your agency publish an annual report of activities?

Yes No

26. Does your agency measure performance?

Yes No

If yes, against what indicators?

- X Number of investigations conducted
- X Number of investigations concluded
- X Ratio of number of investigations/staff
- X Percentage of total budget allocated to outreach activities and communication
- X Other, please specify:
 1. Number of registered complaints from individuals about corruption;
 2. Percent of society which trusts KNAB and evaluates positively work of KNAB;
 3. Number of concluded administrative cases and decisions which were not cancelled by court;
 4. Average number of days while criminal case is investigated until the investigation is concluded;
 5. Ratio number of administrative cases and staff;
 6. Average number of days while administrative case is concluded and decision is carried out, etc.

27. Does your agency keep a comprehensive skill list of its staff?

Yes No

28. Is the staff provided with regular training and refresher training to ensure that their skills are up-to-date?

Yes No

29. Are employees protected by law from recrimination or other negative consequences when reporting corruption (i.e. whistle-blowing)?

Yes No

30. Does your agency have a communication strategy?

Yes No

31. Does your agency have a comprehensive corporate plan?

Yes No

32. Is there a strategy in formulating partnership with outside agencies in fighting corruption?

Yes No

33. Is there strategy in dealing with media?

Yes No

Resource Mobilization

34. Does your agency have budgetary autonomy?

Yes No

35. What is the annual budget of your agency?

KNAB's budget is not constant, it changes and depends on state revenues and state's budget. In 2009 KNAB's budget of expenditure was 2 574 468 lats.

36. Is the annual budget determined by (Please choose the answer/s that best fits your agency)

| | |
|----------------------------------|-------------------------------------|
| <input checked="" type="radio"/> | Number of staff |
| <input type="radio"/> | Number of investigations |
| <input type="radio"/> | Budget is constitutionally mandated |
| <input type="radio"/> | Other, please specify |

37. How much does it roughly cost to (please enter the dollar amount per stated activity)

| | | | | | |
|----|-------------|----|---------------------|----|----------------|
| \$ | File a case | \$ | Manage a paper case | \$ | Analyze a case |
|----|-------------|----|---------------------|----|----------------|

Unfortunately such analysis and calculations in KNAB have not been made.

38. Any Donor Involvement?

Yes No

39. Does your agency use a computerized system to handle cases?

Yes No

Social Environment

40. Does your agency offer a mechanism for citizens to report anonymously complaints or offer information on corrupt activities?

Yes No

41. Does your agency or government provide a hotline to report corruption?

Yes No

42. Does your agency produce regular public reports of its activities?

Yes No